

# Public Document Pack



Neuadd y Sir  
Y Rhadyr  
Brynbuga  
NP15 1GA

County Hall  
Rhadyr  
Usk  
NP15 1GA

Thursday 7<sup>th</sup> January 2016

## Notice of meeting / Hysbysiad o gyfarfod:

### Monmouthshire Farm School Endowment Trust

Monday, 18th January, 2016 at 11.00 am,  
Conference Room - County Hall, Usk

#### AGENDA

Item No	Item	Pages
1.	Apologies for Absence	
2.	Declarations of Interest	
3.	To confirm and sign the minutes of the meeting of the Monmouthshire Farm School Endowment Trust held on 19th October 2015.	1 - 4
4.	To consider whether to exclude the press and public from the meeting during consideration of the following item of business in accordance with Section 100A of the Local Government Act 1972, as amended, on the grounds that it involves the likely disclosure of exempt information as defined in Paragraphs 12 and 14 of Part 4 of Schedule 12A to the Act. (Proper Officer's view attached).	5 - 6
5.	To consider a report by the Chief Officer for Children and Young People regarding applications received against the Trust Fund for the Academic Year 2015/16.	7 - 10
6.	Monmouthshire Farm School Endowment Trust Fund Annual report for year ended 31st March 2015	11 - 22
7.	Audit report - Monmouthshire Farm School Endowment Trust Fund	23 - 30
8.	To note the date next meeting of the Monmouthshire Farm School Endowment Trust:  Monday 18 <sup>th</sup> July 2016 at 11.00am – Council Chamber	

**Paul Matthews**

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**Chief Executive / Prif Weithredwr**

MONMOUTHSHIRE COUNTY COUNCIL  
CYNGOR SIR FYNWY

THE CONSTITUTION OF THE COMMITTEE IS AS FOLLOWS:

County Councillors:

A. Easson  
D. Edwards  
R. Edwards  
R.J.W. Greenland  
D. Jones  
S.B. Jones  
Pagett  
Hayes  
Havard  
Symondson  
Yeowell  
Backhouse

## Public Information

### Access to paper copies of agendas and reports

A copy of this agenda and relevant reports can be made available to members of the public attending a meeting by requesting a copy from Democratic Services on 01633 644219. Please note that we must receive 24 hours notice prior to the meeting in order to provide you with a hard copy of this agenda.

### Welsh Language

The Council welcomes contributions from members of the public through the medium of Welsh or English. We respectfully ask that you provide us with adequate notice to accommodate your needs.

# Aims and Values of Monmouthshire County Council

## Sustainable and Resilient Communities

### Outcomes we are working towards

#### **Nobody Is Left Behind**

- Older people are able to live their good life
- People have access to appropriate and affordable housing
- People have good access and mobility

#### **People Are Confident, Capable and Involved**

- People's lives are not affected by alcohol and drug misuse
- Families are supported
- People feel safe

#### **Our County Thrives**

- Business and enterprise
- People have access to practical and flexible learning
- People protect and enhance the environment

### Our priorities

- Schools
- Protection of vulnerable people
- Supporting Business and Job Creation
- Maintaining locally accessible services

### Our Values

- **Openness:** we aspire to be open and honest to develop trusting relationships.
- **Fairness:** we aspire to provide fair choice, opportunities and experiences and become an organisation built on mutual respect.
- **Flexibility:** we aspire to be flexible in our thinking and action to become an effective and efficient organisation.
- **Teamwork:** we aspire to work together to share our successes and failures by building on our strengths and supporting one another to achieve our goals.

# Nodau a Gwerthoedd Cyngor Sir Fynwy

## Cymunedau Cynaliadwy a Chryf

### Canlyniadau y gweithiwn i'w cyflawni

#### Neb yn cael ei adael ar ôl

- Gall pobl hŷn fyw bywyd da
- Pobl â mynediad i dai addas a fforddiadwy
- Pobl â mynediad a symudedd da

#### Pobl yn hyderus, galluog ac yn cymryd rhan

- Camddefnyddio alcohol a chyffuriau ddim yn effeithio ar fywydau pobl
- Teuluoedd yn cael eu cefnogi
- Pobl yn teimlo'n ddiogel

#### Ein sir yn ffynnu

- Busnes a menter
- Pobl â mynediad i ddysgu ymarferol a hyblyg
- Pobl yn diogelu ac yn cyfoethogi'r amgylchedd

### Ein blaenoriaethau

- Ysgolion
- Diogelu pobl agored i niwed
- Cefnogi busnes a chreu swyddi
- Cynnal gwasanaethau sy'n hygyrch yn lleol

### Ein gwerthoedd

- **Bod yn agored:** anelwn fod yn agored ac onest i ddatblygu perthnasoedd ymddiriedus
- **Tegwch:** anelwn ddarparu dewis teg, cyfleoedd a phrofiadau a dod yn sefydliad a adeiladwyd ar barch un at y llall.
- **Hyblygrwydd:** anelwn fod yn hyblyg yn ein syniadau a'n gweithredoedd i ddod yn sefydliad effeithlon ac effeithiol.
- **Gwaith tîm:** anelwn gydweithio i rannu ein llwyddiannau a'n methiannau drwy adeiladu ar ein cryfderau a chefnogi ein gilydd i gyflawni ein nodau.

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## MONMOUTHSHIRE COUNTY COUNCIL

Minutes of the meeting of Monmouthshire Farm School Endowment Trust held at Council Chamber, County Hall, The Rhadyr, Usk, NP15 1GA on Monday, 19th October, 2015 at 11.00 am

**PRESENT:** County Councillors: A. Easson, D. Edwards, R. Edwards, D. Jones and S.B. Jones

### **OFFICERS IN ATTENDANCE:**

Nikki Wellington	Finance Manager
Andrew Evans	Senior Management Accountant
Paula Harris	Democratic Services Officer

#### **1. Apologies for absence.**

Apologies for absence were received from County Councillor Greenland, Mr K. Backhouse; Coleg Gwent and County Councillor D. Harvard; Caerphilly County Borough Council.

#### **2. Declarations of Interest.**

There were no declarations of interest made by the Trustees.

#### **3. To confirm and sign the minutes of the meeting of the Monmouthshire Farm School Endowment Trust held on 22nd July 2015.**

*The minutes of the meeting held on 19<sup>th</sup> January 2015 were confirmed and signed by the Chairman, with the exception of County Councillor R. Edwards apologies being noted.*

#### **4. To consider whether to exclude the press and public from the meeting during consideration of the following item of business in accordance with Section 100A of the Local Government Act 1972, as amended, on the grounds that it involves the likely disclosure of exempt information as defined in Paragraphs 12 and 14 of Part 4 of Schedule 12A to the Act. (Proper Officer's view attached).**

*We resolved to exclude the press and public from the meeting during consideration of the following item of business in accordance with Section 100(a) of the Local Government Act 1972, as amended, on the grounds that it involved the likely disclosure of exempt information as defined in paragraphs 12 and 14 of Part 4 of Schedule 12(a) to the Act.*

#### **5. To consider a report by the Chief Officer for Children and Young People regarding applications received against the Trust Fund for the Academic Year 2015/16.**

*We considered 10 applications received against the Trust Fund presented on behalf of the Chief Officer for Children and Young People.*

*We resolved:*

- (i) that awards be made to the applicants, as agreed, subject to appropriate receipts and evidence of attendance being received;*

## MONMOUTHSHIRE COUNTY COUNCIL

**Minutes of the meeting of Monmouthshire Farm School Endowment Trust held at Council Chamber, County Hall, The Rhadyr, Usk, NP15 1GA on Monday, 19th October, 2015 at 11.00 am**

- (ii) *to note that the total amount of funding awarded to students at today's meeting was £16,215.*

### **6. To receive an update on the Roger Edwards Educational Trust Accounts.**

***We received a report presented by the Finance Manager regarding the Rodger Edwards Educational Trust Accounts.***

In doing so, the following points were noted:

- The fund balance has decreased by £6,006 to £2,282,505
- The trust received income of £68,267 – this is made up of £47,647 from investments / £20,620 from rents.
- The trust spent £101,803 the main items of expenditure were: £51,700 on grants / £36,328 to Mon Farm.
- The grants were made up of £1,640 to Usk Primary School / £42,150 to 'other educational bodies' and £7,910 in grants to 13 students.
- The Mon Farm element represents 53.2% of the REET income. The REET is allowed to offset allowable expenses, it is not clear what these expenses are from the accounts provided.
- They have tangible assets of £1,154,286 (land and buildings) these were last valued on 31<sup>st</sup> March 2009.
- The investments have increased in value by £27,530 year on year.
- The balance sheet shows creditors of £46,993, this is £36,328 due to Mon Farm, £10,000 grant owing and £665, other.
- In terms of the income paid to Mon Farm, the trust does not indicate how much they are going to pay across until after Christmas, sometimes as late as March. For the accounts I calculated a provisional figure, based on historic data and then make an adjustment through the following year's accounts.
- The comment in the audit report appears every year as the income from REET is material to Mon Farm, as we get no details regarding this income this is a risk to the trust.

***The Finance Manager agreed to produce a pamphlet advertising the Trust. This would be circulated to members of the Committee before the January meeting.***

***We discussed area boundaries for applications and the Finance Manger agree to speak to Sheila Parker with reference to the exclusion of Newport from the trust.***

### **7. To note the date next meeting of the Monmouthshire Farm School Endowment Trust:**

***We resolved that the next two meetings of the Trust would be held at County Hall, Usk on:***

***Monday 18<sup>th</sup> January 2016 at 11.00am – Conference Room***



**MONMOUTHSHIRE COUNTY COUNCIL**

**Minutes of the meeting of Monmouthshire Farm School Endowment Trust held  
at Council Chamber, County Hall, The Rhadyr, Usk, NP15 1GA on Monday, 19th October,  
2015 at 11.00 am**

*Monday 18<sup>th</sup> July 2016 at 11.00am – Council Chamber*

**The meeting ended at 11.42 am**

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**SCHEDULE 12A LOCAL GOVERNMENT ACT 1972  
EXEMPTION FROM DISCLOSURE OF DOCUMENTS**

**REPORT:** APPLICATIONS FOR FUNDING  
**AUTHOR:** FINANCE MANAGER CYP FINANCE  
**MEETING AND DATE OF MEETING:** MONMOUTHSHIRE FARM SCHOOL  
ENDOWEMENT TRUST  
MONDAY 18<sup>th</sup> JANUARY 2016.

I have considered grounds for exemption of information contained in the report referred to above and make the following recommendation to the Proper Officer:-

**Exemptions applying to the report:**

Likely to reveal information relating to a particular individual (Paragraph 12).

Information relating to the financial or business affairs of any particular person (including the authority holding that information) (Paragraph 14).

**Factors in favour of disclosure:**

Accountability of the Trustees for the proper disbursement of Trust Funds.

**Prejudice which would result if the information were disclosed:**

May discourage potential applicants (Applications depend on assessment of financial need).

**My view on the public interest test is as follows:**

Factors against disclosure outweigh those in favour

**Recommended decision on exemption from disclosure:**

Withhold

**Date:** 5-1-16

**Signed:** 

**Nikki Wellington**

**Post:** Finance manager

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I ~~do not accept~~ accept the recommendation made above.

Paul Matthews

Proper Officer

Date: 5/1/16

By virtue of paragraph(s) 3 of Part 1 of Schedule 12A  
of the Local Government Act 1972.

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**Monmouthshire Farm School Endowment  
Trust Fund**

**Annual report  
for the year ended 31 March 2015**

-Registered Charity Number: 525649

**Monmouthshire Farm School Endowment Trust Fund  
Annual report for year ended 31st March 2015**

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**Monmouthshire Farm School Endowment Trust Fund  
Annual report for year ended 31st March 2015**

**Trustees, officers and advisors**

**Trustees**

D L Edwards  
Monmouthshire County Council

R Edwards  
Monmouthshire County Council

R J W Greenland  
Monmouthshire County Council

S B Jones  
Monmouthshire County Council

A Easson  
Monmouthshire County Council

D.W.H Jones  
Monmouthshire County Council

L Winnett  
Blaenau Gwent County Borough Council

Dr W O C Symondson  
University of Wales College Cardiff

D Yeowell  
Torfaen County Borough Council  
(Started during year)

B. Mawby  
Torfaen County Borough Council  
(Left during year)

Professor J D Hayes  
University College Wales Aberystwth

K Backhouse  
Director Usk Campus – Coleg Gwent

D Havard  
Caerphilly County Borough Council

**Secretary**

P Matthews – Acting Monitoring Officer, Monmouthshire County Council

**Registered Office**

@innovation House, PO box 106, Magor NP26 9AN

**Auditors**

Wales Audit Office, 24 Cathedral Road, Cardiff, CF11 9LJ

**Solicitors**

R Tranter, Head of Legal Services, Monmouthshire County Council

**Investment custodian**

Monmouthshire County Council

**Bankers**

Barclays Bank, Leicester, Leicestershire LE87 2BB

## **Monmouthshire Farm School Endowment Trust Fund Annual report for year ended 31st March 2015**

### **Report of the Trustee for the year ended 31st March 2015**

The Trustees present their annual report and the audited financial statements for the year ended 31<sup>st</sup> March 2015. The information with respect to Trustees, officers and advisors set out on page 1 forms part of this report. The financial statements comply with the Charity's trust deed, applicable accounting standards in the United Kingdom and the Statement of Recommended Practice (SORP) issued in October 2005 and the Charities Act 1993.

#### **Status and administration**

The Charity is governed by the 1959 Principal Scheme as amended by the Altering Scheme of 1971, although the governing body may rightly claim a history stretching back to 1894. The Fund is registered with the Charity Commission under charity number 525649.

#### **Objects**

The primary object of the Charity, as stated in its governing document, is to make awards to students in need of assistance to attend Usk Agricultural College, or at the discretion of the governing body, any other college, institution or university to pursue courses of study in agricultural subjects. The governing body can use its discretion to apply any unawarded income to provide funding towards the cost of their facilities or amenities at Usk College which would benefit these students.

#### **Review of activities and future developments**

The statement of financial activities for the year is set out on page 5 of the financial statements. A summary of the financial results and the work of the Charity are set out below.

The Fund has increased in value by £23,380 (£16,640 increase in 2013/14) over the financial year as a result of outgoing resources being outweighed by incoming resources.

Income is comprised of interest on investment stock and cash held of £5,163 (£5,172 in 2013/14), and £37,328 (£56,161 in 2013/14) in respect of the annual payment from the Roger Edwards Educational Trust Fund. Expenditure of £46,457 (£41,480 in 2013/14) primarily comprised of grants payable of £44,200 (£39,192 in 2013/14) in line with the Charity's objects. Unrealised investment gain of £27,346 (£3,213 loss in 2013/14) were made in relation to investments held.

The current strategy is to ensure that there are sufficient funds to meet the needs of beneficiaries.

#### **Investment powers, policy and performance**

Under the terms of the Trust Deed, the Trustees have general powers of investment, subject to the provisions of the Trustee Act 2000. The Trustee has reviewed its investment strategy and produced an investment and fund strategy for 2013/14 which was approved by Monmouthshire County Council in its capacity as Trust administrator on 6<sup>th</sup> March 2013. Investments are strategically placed in low-risk investments. Investment performance is reviewed periodically in light of prevailing economic changes.

#### **Grant making policy**

Grants are made in pursuance of the Charity's objectives in assisting students in need to attend Usk Agricultural College, or at the discretion of the governing body, any other college, institution or university to pursue courses of study in agricultural subjects.

#### **Changes in fixed assets**

The movements in fixed asset investments during the year are set out in note 7 to the financial statements. During the year a new investment strategy was approved by the trustees and as a result two new investments were made, these are detailed in note 7.

## **Monmouthshire Farm School Endowment Trust Fund Annual report for year ended 31st March 2015**

### **Reserves**

The Fund consists primarily of the sale proceeds of the Former Monmouthshire Farm School by the governing body of the school to Monmouthshire County Council. The fund receives an annual payment from The Roger Edwards Educational Trust (Charity Number 525638) equivalent to two thirds of the annual investment and rental income accrued to the Foundation.

The Trust has reviewed its fund strategy and produced an investment and fund strategy for 2013-14 which states that it is the Trust's policy to maintain funds at approximately the current level and utilise the annual income received to fund its charitable expenditure. This was approved by Cabinet on the 5<sup>th</sup> March 2014.

### **Governance of the Charity**

Representative Trustees appointed by Monmouthshire County Council have a term of office equivalent to the term of a County Council (four years); the other representative Trustees have a term of office of three years and the co-operative Trustees have a term of office of five years. The Trustees are listed on page 1.

### **Risk management**

Monmouthshire County Council as appointed administrator of the Trust Fund periodically review the major risks to which the Charity is exposed as part of the Authority's overall risk management and financial control processes. The Roger Edwards Educational Trust provide significant income to this trust and forms the majority of income that can be used for grants. This income is received after the audited accounts have been agreed and therefore this is usually late in the financial year. A risk assessment policy was approved by Cabinet on 6<sup>th</sup> March 2013.

### **Auditors**

The Wales Audit Office are the appointed auditors to the Charity.

### **Trustees' responsibilities**

The Trustees are required by charity law to prepare financial statements for each financial year, which give a true and fair view of the state of affairs of the Charity and of the net incoming/outgoing resources of the Charity as at the end of the financial year.

The Trustees confirm that suitable accounting policies have been used and applied consistently, and reasonable and prudent judgements and estimates have been made in the preparation of the financial statements for the year ended 31st March 2015. The Trustees also confirm that applicable accounting standards have been followed and that the financial statements have been prepared on the going concern basis.

The Trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the Charity and enable them to ensure that the financial statements comply with the Charities Act 1993. They are also responsible for safeguarding the assets of the Charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

### **By order of the Trustees**

Trustee:

Date:

**Monmouthshire Farm School Endowment Trust Fund  
Annual report for year ended 31st March 2015**

**Report of the independent examiner to the trustee of  
Monmouthshire Farm Endowment Trust Fund**

I report on the accounts of Monmouthshire Farm Endowment Trust Fund for the year ended 31st March 2015, which are set out on pages 5 to 10.

**Respective responsibilities of trustee and independent examiner**

The charity's trustee is responsible for the preparation of the accounts. The charity's trustee considers that an audit is not required for this year under section 144(2) of the Charities Act 2011 and that an independent examination is needed.

It is my responsibility:

- To examine the accounts under section 145 of the 2011 Act;
- To follow the procedures laid down in the general directions given by the Charity Commission under section 145 (5) of the 2011 Act; and
- To state whether particular matters have come to my attention.

**Basis of independent examiner's report**

My examination was carried out in accordance with the general directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking of explanations from you as trustee concerning such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

**Examiner's statement**

In connection with my examination, no matter has come to my attention:

- which gives me reasonable cause to believe that in any material respect the requirements:
  - to keep accounting records in accordance with Section 130 of the 2011 Act; and
  - to prepare accounts which accord with the accounting records and to comply with the accounting requirements of the 2011 Act;have not been met; or
- to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Ann-Marie Harkin  
On behalf of the Auditor General for Wales  
Date:

Wales Audit Office  
24 Cathedral Road  
Cardiff CF11 9LJ

**Monmouthshire Farm School Endowment Trust Fund**  
**Annual report for year ended 31st March 2015**

**Statement of financial activities for the year ended 31st March 2015**

	Notes	2015 £	2014 £
<b>Incoming resources</b>			
Investment income	2	5,163	5,172
Receivable from The Roger Edwards Educational Trust Fund		37,328	56,161
<b>Total incoming resources</b>		<b>42,491</b>	61,333
<b>Charitable expenditure:</b>			
Costs of activities in furtherance of the Charity's objects			
Grants payable		44,200	39,192
Management and administration		2,257	2,288
<b>Total resources expended</b>	3	<b>46,457</b>	41,480
<b>Net incoming resources before transfers – surplus / (loss)</b>	4	<b>(3,966)</b>	19,853
<b>Net incoming resources before revaluations and investment asset disposals</b>		<b>(3,966)</b>	19,853
Gain / (Loss) on the revaluation and disposal of investment assets	5	27,346	(3,213)
<b>Net movement in funds – surplus / (loss)</b>		<b>23,380</b>	16,640
Fund balances brought forward 1 April		679,053	662,413
<b>Fund balances carried forward 31 March</b>		<b>702,433</b>	679,053

All incoming resources and resources expended are derived from continuing activities. There are no recognised gains or losses other than those disclosed above.

**Monmouthshire Farm School Endowment Trust Fund**  
**Annual report for year ended 31st March 2015**

**Balance Sheet at 31st March 2015**

	Notes	2015 £	2014 £
<b>Fixed assets</b>			
Investments	7	<b>477,869</b>	40,523
		<b>477,869</b>	40,523
<b>Current assets</b>			
Debtors: amounts falling due within one year	8	<b>36,305</b>	668,346
Cash at bank and in hand		<b>192,786</b>	0
		<b>229,091</b>	668,346
Creditors: amounts falling due within one year	9	<b>4,527</b>	29,816
<b>Net current assets</b>		<b>224,564</b>	638,350
<b>Total assets less current liabilities</b>		<b>702,433</b>	679,053
<b>Net assets</b>		<b>702,433</b>	679,053
<b>Reserves:</b>			
Endowment Funds	10	<b>702,433</b>	679,053
<b>Total funds</b>		<b>702,433</b>	679,053

The accounts were approved by the Trustees on 22nd July 2015 and signed on their behalf by:

Trustee:

Date:

**Monmouthshire Farm School Endowment Trust Fund  
Annual report for year ended 31st March 2015**

**Notes to the financial statements for the year ended 31<sup>st</sup> March  
2015**

**1 Principal accounting policies**

The financial statements have been prepared in accordance with applicable accounting standards in the United Kingdom and the Statement of Recommended Practice (SORP) published in October 2005. A summary of the principal accounting policies, which have been applied consistently, are set out below.

**Basis of accounting**

The financial statements are prepared in accordance with the historical cost convention, as modified by the inclusion of investments at market value. During the year the Charity reviewed its accounting policies in accordance with FRS18 'Accounting Policies'. No accounting policies have been changed as a result.

**Resources expended**

All expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all costs related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

**Incoming Resources**

All income received is accounted for on a receivable basis and has been classified under the appropriate categories.

**Grants payable**

Grants payable are accounted for in full as liabilities of the Charity when approved by the Trustees and accepted by the beneficiaries.

**Management and administration**

Monmouthshire County Council administer the Trust Fund on behalf of the Trustees. Management and administration costs include expenditure on administration of the Charity and compliance with constitutional and statutory requirements, and an appropriate apportionment of support service recharges and overhead apportionments.

**Irrecoverable VAT**

Any irrecoverable VAT is charged to the statement of financial activities, or capitalised as part of the cost of the related asset, where appropriate.

**Recognition of liabilities**

Liabilities are recognised when an obligation arises to transfer economic benefits as a result of past transactions or events.

**Fund accounting**

General funds are available for use at the discretion of the Trustees in furtherance of the general objectives of the Charity. Investment income and gains are allocated to the appropriate fund.

**Investments**

Investments are included at market value at the balance sheet date. Any realised and unrealised gains and losses on revaluation or disposals are combined in the statement of financial activities.

**Cash flow statement**

The Charity is exempt from publishing a cash flow statement as it qualifies for exemption as a small charitable company under Financial Reporting Standard 1 paragraph 5(f) on the basis that it meets the relevant conditions and size criteria specified in the Companies Act 1985 (Accounts of Small and Medium-Sized Companies and Minor Amendments) Regulations 1997 (SI 1197/220).

**Monmouthshire Farm School Endowment Trust Fund**  
**Annual report for year ended 31st March 2015**

**2 Investment income**

	2015	2014
	£	£
Interest on government securities	0	1,750
Interest on cash balances	2,591	3,033
Interest on Investments	2,572	389
	<b>5,163</b>	<b>5,172</b>

**3 Resources expended**

	2015	2014
	£	£
Grants payable	44,200	39,192
Management & administration	2,257	2,288
	<b>46,457</b>	<b>41,480</b>

Grants payable comprise numerous payments to individual students in respect of part-time courses attended. It is not possible to provide further details due to restrictions of confidentiality.

**4 Net incoming resources**

	2015	2014
	£	£
Net incoming resources is stated after charging:		
Auditor's remuneration	1,701	2,088
	<b>1,701</b>	<b>2,088</b>

Though no specific indemnity insurance has been purchased by the Charity, the Fund is covered by Monmouthshire County Councils' fidelity guarantee insurance. Insurance covers financial losses incurred as a result of fraudulent acts conducted by Authority employees but does not cover the Trustee for any wrong decisions that may have been made.

**5 Gains and losses on revaluation and disposal of investment assets**

	Market Value 31/03/14	Additions	Market Value 31/03/15	Gain/(Loss)
	£	£	£	£
2.5% Consolidated Stock	40,523	0	70,329	29,806
Charibond		210,000	205,538	(4,462)
OEIC		200,000	202,002	2,002
Total	40,523	410,000	477,869	27,346



**Monmouthshire Farm School Endowment Trust Fund**  
**Annual report for year ended 31st March 2015**

**6 Taxation**

The Charity is a registered charity, and as such is entitled to certain tax exemptions on income and profits from investments, and surpluses on any trading activities carried on in furtherance of the Charity's primary objectives, if these profits and surpluses are applied solely for charitable purposes.

The Charity falls with Monmouthshire County Council regulations for VAT, and therefore any liability is accounted for within Monmouthshire County Council.

**7 Fixed asset investments**

	<b>Total</b>
	<b>£</b>
Valuation at 1 April 2014	<b>40,523</b>
Additions	<b>410,000</b>
Disposals at opening market value	<b>0</b>
Net revaluation (loss) / gain	<b>27,346</b>
<b>Valuation at 31 March 2015</b>	<b>477,869</b>

Fixed asset investments solely consist of the quoted investments. All investments are stated at their market value at 31st March 2015. The historical cost of the investments at 31st March 2015 was £434,474. All of the Charity's investments are quoted in the UK. During the year a new investment strategy was approved by the trustees and as a result two new investments were made. The details of these are disclosed in the table below, being Charibond and OEIC Fund.

Investments with a market value greater than 5% of the total portfolio market value at 31st March 2015 are as follows:

	<b>£</b>	<b>%</b>
Consolidated 2.5% stock	40,523	9.0%
Charibond	210,000	46.6%
OEIC Fund	200,000	44.4%

The percentage shown above is the percentage of the total portfolio market value as at 31<sup>st</sup> March 2015.

**8 Debtors**

	<b>2015</b>	<b>2014</b>
	<b>£</b>	<b>£</b>
<b>Amounts falling due within one year</b>		
Accrued interest receivable	<b>0</b>	5,493
Receivable from The Roger Edwards Educational Trust Fund	<b>36,000</b>	76,161
Barclays Bank	<b>0</b>	586,342
HM Revenue and Customs	<b>305</b>	350

**Monmouthshire Farm School Endowment Trust Fund**  
**Annual report for year ended 31st March 2015**

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**36,305**      668,346

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**9 Creditors**

	<b>2015</b>	<b>2014</b>
	<b>£</b>	<b>£</b>
<hr/>		
<b>Amounts falling due within one year</b>		
Accruals and deferred income	<b>4,527</b>	29,816
	<b>4,527</b>	29,816

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**10 Funds**

	Balance 1 April 2014	Incoming resources	Resources Expended	Investment Gain/(Loss)	Balance 31 March 2015
	£	£	£	£	£
Permanent endowed funds	679,053	42,491	(46,457)	27,346	<b>702,433</b>

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**11 Related party transactions**

No remuneration directly or indirectly out of the funds of the Charity was paid or payable for the year to any trustee. Payments have been made to Monmouthshire County Council respect of management and administration expenses.



## Independent Examination of Financial Statements Report

# Monmouthshire Farm School Endowment Trust Fund

**Financial year:** 2014-15

**Issued:** October 2015

**Document reference:** 458A2015

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The team who delivered the work were Ann-Marie Harkin, Steve Wyndham, Anthony Ford and Jane Davies

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It is our intention to issue an unqualified examiner's report on the 2014-15 financial statements.

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# Summary report

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## Introduction

1. The trustees of Monmouthshire Farm School Endowment Trust Fund (the Fund) are responsible for preparing the financial statements in accordance with the Charities Act 2011 (the Act). They considered that an independent examination is needed of them is needed this year, under section 144(2) of the Act.
2. We are responsible for providing an independent examiner's report on the Fund's financial statements as at 31 March 2015. An independent examination involves reviewing whether the charity has, in all material respects:
  - maintained accounting records in accordance with Section 130 of the Act; and
  - prepared accounts which accord with the accounting records and comply with the accounting requirements of the Act.
3. We are also required to report to you any matter that we believe needs to be highlighted in order that a proper understanding of the accounts is reached before the accounts are approved by the trustees. Where this is the case, our team has already discussed these issues with officers.

## Proposed examination report

4. We intend to issue an unqualified examination report on the financial statements. Our proposed report is set out in [Appendix 1](#).

## Significant issues arising from our examination

5. There is one significant issue to report. The financial statements of the Fund include an income distribution of £37,238 from the Roger Edwards Educational Trust Fund. As per the deeds of the charity, this distribution is based on a two-thirds share of the annual income of the Roger Edwards Educational Trust Fund which is payable following the audit of that Trust Fund. However, as the external examination of the accounts of that Trust Fund is not yet complete, as at September 2015, uncertainty exists concerning the final income distribution payable to the Farm School Fund.
6. One amendment was made to the draft accounts which resulted in investment values and investment gains being increased by £3,213.
7. Information was provided to us in a timely and helpful manner and we are appreciative of the assistance provided by officers to facilitate the completion of our examination.

# Appendix 1

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## Proposed report of the independent examiner to the trustees of Monmouthshire Farm School Endowment Trust Fund

I report on the accounts of Monmouthshire Farm School Endowment Trust Fund for the year ended 31 March 2015, which are set out on pages 5 to 10.

### Respective responsibilities of trustees and independent examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility:

- to examine the accounts under section 145 of the 2011 Act;
- to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- to state whether particular matters have come to my attention.

### Basis of independent examiner's report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking of explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

### Examiner's statement

In connection with my examination, no matter has come to my attention:

- which gives me reasonable cause to believe that in any material respect the requirements:
  - to keep accounting records in accordance with Section 130 of the 2011 Act; and
  - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Acthave not been met; or

- 
- to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Ann-Marie Harkin  
On behalf of the Auditor General for Wales  
Date:

Wales Audit Office  
24 Cathedral Road  
Cardiff CF11 9LJ

DRAFT





Wales Audit Office  
24 Cathedral Road  
Cardiff CF11 9LJ

Tel: 029 2032 0500

Fax: 029 2032 0600

Textphone: 029 2032 0660

E-mail: [info@audit.wales](mailto:info@audit.wales)

Website: [www.audit.wales](http://www.audit.wales)

Swyddfa Archwilio Cymru

24 Heol y Gadeirlan

Caerdydd CF11 9LJ

Ffôn: 029 2032 0500

Ffacs: 029 2032 0600

Ffôn Testun: 029 2032 0660

E-bost: [post@archwilio.cymru](mailto:post@archwilio.cymru)

Gwefan: [www.archwilio.cymru](http://www.archwilio.cymru)